



# COVID-19 FACE COVERING POLICY

**Rationale:** EVERYONE on campus always has a shared responsibility and expectation to protect the safety and health of ALL occupants. As per the Centers for Disease Control and Prevention guidance, cloth face coverings have been proven to reduce the spread of Covid-19 when used by people in public settings. Cloth face coverings worn over the nose and mouth, serve as a protective barrier to prevent respiratory droplets from traveling into the air and onto other people when a person wearing the cloth covering coughs, sneezes, talk or raises their voice. To protect the SAFETY and HEALTH of ALL students, faculty and staff on campus, face coverings will be required, and the following Covid-19 Face Covering Policy will be implemented and enforced during the 2020-2021 school year.

 <b>FACE COVERING ZONE IS CAMPUS-WIDE</b> 	
Hallway Transitions	Main Office
All Classrooms	Restrooms
IRC	Gym
Clinic	Cafeteria
Auditorium	School Bus
Before School Mass Gathering Locations (Cafeteria, Picnic Tables, IRC)	After School Dismissal Locations (Parent Pick UP and Bus Ramp)

## CLASSROOM REQUIREMENTS

Face coverings will be required in all classrooms. Face covering breaks will be determined and supervised by teachers. Face Covering Breaks will be conducted as per current CDC physical distancing guidelines.

## BREAKFAST & LUNCH REQUIREMENTS

Face coverings may be removed for the consumption of food and beverages during breakfast and lunch. Face coverings will be placed back on when food consumption is complete. Seating will be assigned and limited to adhere to recommended CDC physical distancing guidelines.

## TYPES OF FACE COVERINGS

Types of face coverings can include a cloth mask or medical-grade masks (e.g., surgical face masks, N95 respirators). A face covering must cover the nose and mouth completely. Any mask that incorporates a valve that is designed to facilitate easy exhaling, mesh masks, or masks with openings, holes, visible gaps in the design or material, gaiters, bandannas, or vents are not sufficient face coverings because they allow droplets to be released from the mask.

# NON-COMPLIANCE POLICY & PROCEDURES

<b>1<sup>st</sup> Offense – Documented in FOCUS – Level 2 Offense – (Defiance) – Office Disciplinary Referral</b>	
<b>Step 1:</b>	Teacher/Staff Member will notify Student Affairs
<b>Step 2:</b>	Student will be escorted to Student Affairs
<b>Step 3:</b>	Parent/Guardian Contact and/or Conference will be conducted by Administration (Dean of Students, Testing Coordinator, Assistant Principal or Principal)
<b>Step 4:</b>	<b>Assigned Disciplinary Consequence:</b> Student will be required to attend a Mandatory “Educational Consultation” with emphasis on Public Health & Safety/Personal Responsibility prior to their return to the regular classroom setting. Consultation will be conducted by a Guidance Counselor, New Horizons Program Counselor or Student Affairs.
<b>Special Notes:</b>	<ul style="list-style-type: none"> <li>(1) If the student continues to be non-compliant, they will be placed in the Non-Compliance Isolation Area until parent/guardian pick-up or until they comply with the face covering policy.</li> <li>(2) If the offense is classified as a <b>Level 3 Offense (Significantly violate the rights of others and put others at risk or harm)</b>, additional Disciplinary Consequences will be assigned at the discretion of Administration.</li> </ul>

<b>2<sup>nd</sup> Offense – Documented in FOCUS – Level 3 Offense – (Other Major Offense–Health Threat/Defiance) Office Disciplinary Referral</b>	
<b>Step 1:</b>	Teacher/Staff Member will notify Student Affairs
<b>Step 2:</b>	Student will be escorted to Student Affairs
<b>Step 3:</b>	Parent/Guardian Contact and Notification of 2 <sup>nd</sup> Policy Violation will be conducted by Administration (Dean of Students, Testing Coordinator, Assistant Principal or Principal). In addition, they will be notified of the student’s enrollment in Chiles’ Digital Academy for the remainder of the 1 <sup>st</sup> semester. Notification of the DA enrollment and supporting intervention documentation will be sent to the District Office Personnel (Divisional Director of Secondary Schools.)
<b>Step 4:</b>	<b>Assigned Disciplinary Consequence:</b> (1) Student will be enrolled in Chiles’ Digital Academy for the remainder of the semester.
<b>Special Notes:</b>	If the student continues to be non-compliant, they will be placed in the Non-Compliance Isolation Area until parent/guardian pick-up or until they comply with the face covering policy.